

Key role statement

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| Job title | Machine Operator/Packer |
| Responsible to | Production Co-Ordinator |

Main purpose:

Multiple machine manufacture. To manufacture injection moulded (or other components) to specification, at standard output or above and to approved quality standards. Also to manage and control waste to meet company targets.

Key tasks:

- Follow safety first principles by ensuring all equipment you are asked to use is in a safe working condition and your work environment is safe to work in. If not, you must stop the process and report to your Line Manager immediately.
- To operate allocated production equipment checking quality, output rate, and maintaining process documentation.
- To complete record sheet of output, quality, traceability and any corrective actions necessary.
- To undertake Fit and Function or any other quality checks as defined, recording results and any deviation.
- To carry out ancillary operations as necessary prior to packing within specified quality and output requirements.
- To make up cartons, pack and weigh product, check and correctly label and stack to pallet.
- To carry out machine adjustment as instructed necessary with the scope of your training.
- To recognize, record and report deviations in machine, tool, process or product quality immediately to the Line Manager.
- To maintain good housekeeping practice as defined by the Line Manager and monitor results.
- To work along with the Team and Line Manager to maintain effectiveness of the Team and unit performance.
- To work along with the Team and Line Manager to identify process improvements and development of actions plans.
- To ensure company hygiene standards are complied with.
- To promote the health and safety of yourself and colleagues by ensuring your workspace and equipment are free from hazards.
- Use shopfloor collection system.
- Demonstrate good organisational skills.
- Competently manage multiple machines.
- Demonstrate maximum flexibility to cover break periods.